



LUXE

PROPERTY

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TENANCY APPLICATION FORM

For your application to be processed you must have viewed the property & completed all sections

PROPERTY DETAILS

Address:

Rental: \$.....pw \$.....pcm Bond: \$.....

Commencement Date:

Lease Term:.....months **Have you applied for another rental property? Yes/No**

No. of occupants: Adults..... Children..... Ages.....

Pets: Yes/No How many? Breed & Type

PERSONAL DETAILS

Title: Mr Ms Miss Mrs Other.....

Surname:

Given Name/s:

Phone: (W)..... (H)..... (M).....

(F) Email

Date of Birth:...../...../..... Own Car? Yes/No Registration:.....

Drivers License No: Exp/..... (copy must be attached & legible) **OR**

Passport No: Exp...../..... (copy must be attached & legible)

**** All applicants will be required to attach 100 points of ID – Refer to last page for clarification****

Current Address:

How long at this address? Years..... Months.....

Reason for leaving?

Landlord/Agent: Contact no:

Landlord/Agent Email (if not in Australia):

Rent Paid: \$.....pw \$.....pcm

Previous Address:

How long at this address? Years..... Months.....

Reason for leaving?

Landlord/Agent:..... Contact no:.....

Landlord/Agent Email (if not in Australia):.....

Rent Paid: \$......pw \$......pcm

Was bond refunded in full? Yes/No If no, why not?

EMPLOYMENT DETAILS **Please provide a copy of a Payslip or Group Certificate

Occupation:

(If self employed, please provide Accountant details)

Name of Employer:

Address:

How long employed there? Years..... Months..... Gross Income: \$......Per Annum

Contact person:..... Contact PH:.....

Contact Email (if not in Australia):.....

Name of Previous Employer:

(If self employed, please provide Accountant details)

How long employed there? Years..... Months.....

Address:

Contact person:..... Contact PH:.....

Contact email (if not in Australia):.....

REFERENCES

(1) Name:

Relationship to applicant:

Contact: (W)..... (H)..... (M).....

Contact Email (if not in Australia):.....

(2) Name:

Relationship to applicant:

Contact: (W)..... (H)..... (M).....

Contact Email (if not in Australia):.....

Emergency Next of Kin: (Must be a family member not living with you)

Name:

Relationship:

Address:

Contact: (W)..... (H)..... (M).....

Contact Email (if not in Australia):

I acknowledge that this application is subject to the approval of the Owner/Landlord. I declare that all information contained in this application form is true and correct and given of my own free will. I declare that I have inspected the premises.

I authorise the Agent to obtain personal information from:

- (A) The Owner or the Agent of my current or previous residence
- (B) My personal referees and employer/s
- (C) Any record, listing or database of defaults by tenants

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to Agents/Landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (A) Communicate with the Owner and select a tenant
- (B) Prepare lease/tenancy documents
- (C) Allow organisations/tradespeople to contact me
- (D) Lodge/Claim/Transfer to/from the Residential Tenancies Bond Authority
- (E) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (F) Refer to collection Agents/Lawyers (where applicable)

I am aware that if information is not provided, or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature:.....

Date:/...../.....

Please attach **100 points** of legible ID as detailed below when submitting your application form:

| | |
|--|----------------|
| Drivers License | 50 points each |
| Passport | 50 points |
| Proof of Age Card | 50 points |
| Student ID | 50 points |
| Rates Notice | 50 points |
| Copy of recent utility account | 30 points |
| Copy of recent telephone account | 30 points |
| Concession or Pension Card | 10 Points |